

The ICFAI University, Dehradun **ICFAI** UNIVERSITY

To

Academy for Computer Training (Guj) Pvt. Ltd
204, Silicon Tower, Near Law Garden
Navrangpura
Ahmedabad

Ref #:

Sub: Purchase Order for Words worth English Language lab for our College

Date: - 23-05-2017

Dear Sir

With reference to your quotation dated 3 Mar 2017, we are pleased to place an order for Words Worth English Language Lab to be installed at our University. Please note the following details

Product details: English Language Lab for University, Prep I, II & III

Name of University: ICFAI University

Registrar name: Col. A. K. Dutta (Retd.)

Address: Central Hope Town Rajawala Selaqui, Dehradun
PIN: 248001

Contact person & Number: Akhilesh Kumar Singh
9359334014

Number of Pc's: 60 terminals

Price: Rs. 2, 50,000/- plus taxes (15% Service Tax + 5% CST) summing up to Rs. 3, 01,875/- inclusive of all taxes

AMC, Upgrades & Renewal: Rs. 20,000/- plus taxes from the 2nd year

Payment Terms: 50% Advance & remaining 50% after installation and training

Starter Kit to be provide by Words Worth:
3 sets of student's courseware for each level (3 X 3 = 9)
1 set of Trainers Manual for each level (3 X 1 = 3)

Headphones: Headphones – 60 no.s (FOC)

Courseware: Additional courseware can be provided to all the students through the university at an additional charge of Rs. 150/- per courseware book

Training: 2 days Teachers Training to English Language Teachers
Lodging and Boarding expenses of the trainer need to be borne by the university

College Name
ICFAI University, Dehradun

Registrar Signature & Stamp

Registrar
ICFAI University
Dehradun

Student counseling & Mentoring Cell

(The ICFAI University, Dehradun)

The student counseling and mentoring cell at The ICFAI University, Dehradun working since establishment of the university. The Cell keep revised on each academic session. The Cell offers counselling to students on individual or group basis. Mentors are appointed for each student In order to resolve day to day academic and personal problems of the students. Counseling focuses on personal problems and it differs from social friendship. In these sessions, Faculties serve as skilled listeners and clarify the issue, discover the emotions and feeling of students and deal effectively with problems. Anxiety, depression, Interpersonal issues, low self-esteem, crisis needs are some of the problems which are dealt with.

The Cell consists for AY 2018-19 of the following members:

1. Dr. Rakesh Pandey (Coordinator) *Rakesh Pandey*

2. Ms. Sonia Gambhir (Member) *Sonia*

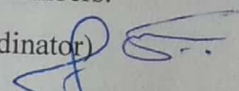


Career Development & Guidance Cell

(The ICFAI University, Dehradun)

The career development & guidance cell at The ICFAI University, Dehradun has been established in academic year 2006-07 with an objective to enhance employability of students offers an all-round career solution to the students. The Cell guides the students to decide and pursue their dream careers in their respective domain, IT, Analytics, Consulting, Research and Development, Operations etc. The whole placement process is organized and executed by the cell. The campus interviews are held under the supervision and jurisdiction of this cell and relevant feedback is obtained from the industry. Career Development and Guidance Cell works hard to arrange full semester industrial internship, which is stipulated under the academic curriculum. The cell has kept a close liaison with many companies in the country.

The cell also arranges career talks for dissemination of knowledge regarding the employment opportunities in the industry related to the relevant fields and interest of the students. Centre keeps record of the students who undergo internships and the companies which come for recruitment. In addition Finishing School/ Soft Skills Development Workshops are also organized to improve the communication skills of students.

The Cell consists of the following members:

1. Prof. Sanjeev Malvia (Coordinator) 
2. Dr. T. K. Mandal (Member) 
3. Mr. Pratap Singh (Member) 

SOFT SKILL DEVELOPMENT CELL

(The ICFAI University, Dehradun)

The Soft Skills Development Cell at The ICFAI University, Dehradun has been established 2007-08. IUD supplements the MBA /Engineering/ Education and Law Programs with soft skills which provide a unique opportunity for the student to develop upgrade their personality, communication and presentation skills.

The learning outcomes of this program are:

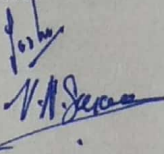
- English Language Skills, which include spoken and written skills
- Good presentation skills
- To be able to develop adequate self-confidence in inter-personal skills, team building and leadership
- To be able to take effective part in various selection procedures adopted by the corporate recruiters
- To develop self-confidence and self-esteem in themselves so that they are equipped and ready to operate
- Effectively in the dynamic business environment

In addition to in-house soft skill programs, IUD hire professional trainers to trained our students, Time Classes and Career Launcher

The Cell consists of the following members:

1. Dr. Amit Joshi (Coordinator)

2. Maj.(Dr.) V.N.Saxena (Member)



THE ICFAI UNIVERSITY, DEHRADUN

APPROVAL NOTE

IUD/EnglishLab/27/03/2017

27 March 2017

English Language Lab at IUD

It is proposed to set up a English Language Lab at IUD for improving the communication skills of students. The Lab would help the students to improve upon their Reading, Writing, Listening and Speaking skills.

The English Language / Soft Skills Lab is to be utilized by most students and is a part of the first and second year courses of Management and Engineering. Thus the minimum requirement is to have a lab to cater for one section (sixty students) at a time.

The quotations received for the software (for 60 Users i.e. clients) are as under:

Provider	Cost (Rs.)	AMC/Upgrade & Renewal	Payment Terms
Words Worth English Language lab, Ahmedabad	2,50,000/- plus taxes (with 60 head phones and microphones)	Rs. 20,000/- plus taxes from the 2nd year	50% Advance & remaining 50% after installation and training
Hiesys Private Ltd. Dehradun	3,15,000/- plus taxes	Not mentioned	Not mentioned
Intellegent Info Systems Dehradun	3,10,000/- plus taxes	Not mentioned	Not mentioned

The quotation given by the Words Worth English Lab, Ahmedabad being the lowest, it is recommended that the software be purchased from them.


The One Time License Fees for 60 terminals is Rs.2,50,000/- plus taxes (approx. 3.02 Lakhs inclusive of 15% Service tax and 5% CST) per the quotation received from Words Worth English Language Lab, Ahmedabad. (Please find attachments)

Submitted for approval and fund transfer accordingly.


Registrar


Vice Chancellor

27/03/17


Faculty Incharge
(Eng.Language Lab)