



Ref. No. IUD/IQAC/MOIQAC/2024/04

Date: 18/12/2024

Minutes of the 19th Meeting of the Internal Quality Assurance Cell (IQAC) of the ICFAI University, Dehradun held on December 17, 2024 at 11:00 hrs. in Board room, IUD

Members present:

Dr. Ramesh Chand Ramola (Registrar)	Member
Prof. (Dr.) Arun Kumar Singh (Director, IQAC)	Member
Mr. Amit Kumar Bera (Deputy Director, IQAC)	Member
Prof. Latha Pillai (Senior Advisor, ICFAI Group)	Member
Prof. T.S. Rama Krishna Rao (Dean, Accreditation IBS) (through video conferencing)	Member
Prof. Tapan Kumar Chandola (Dean, ILS)	Member
Dr. Rishi Dwesar (Dean, IBS)	Member
Dr. Sanjeev Kumar (Associate Dean, ITS)	Member
Dr. Monica Kharola (Associate Dean, ILS)	Member
Dr. Puneet Kumar Gupta (Research Coordinator)	Member
Mr. Mohit Kumar Arya (IT Coordinator)	Member
Mr. Abhinav Joshi (Student Nominee)	Member
Ms. Pratima Menon (Nominee from local Society) (through video conferencing)	Member

Special Invitees:

Mr. Atm Prakash Rai (Deputy CoE, IUD)

The 19th meeting of the Internal Quality Assurance Cell (IQAC) commenced with a warm welcome from the Registrar, who extended greetings to all the esteemed members present. The meeting was graced by the presence of the members and invitees, contributing to a diverse and knowledgeable assembly.

19.01 Grant of Leave of absence, if any

The following members were unable to attend the meeting Prof. (Dr.) Ram Karan Singh (Vice-Chancellor), Dr. Meena Bhandari, (Dean/In-charge, IEd.S), Mr. G. F. Chakravarthi (Controller of Examinations), Mr. Manohar Sisodiya (Deputy Librarian), Ms. Nectu Jaitely (Stakeholders Nominee), Ms. Megna Sharma (Nominee from Alumni), Adv. Meenakshi Yadav (Nominee from Employers), and Mr. Ritesh Dhiman (Nominee from Industry). In acknowledgment of their unavoidable absence, leave of absence was granted by the Registrar.

19.02 Confirmation of the Minutes of the 18th Meeting of the IQAC

The minutes of the 18th Meeting of the Internal Quality Assurance Cell (IQAC) of The ICFAI University, Dehradun, held on September 16, 2024, were confirmed during the 19th IQAC meeting. The minutes were approved by all members.


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19.03 Follow up Action on the Minutes of the 18th Meeting of the IQAC

The IQAC members expressed appreciation for the proactive efforts undertaken in response to the valuable inputs provided by esteemed members. During the discussions, the committee suggested several actionable items:

- a) The SRD should prepare a comprehensive alumni list for the graduating batches of 2021, 2022, 2023 and 2024.
- b) The university should finalize the Institutional Development Plan (IDP) document and ensure its approval by the Board of Management (BoM) and Board of Governors (BoG).
- c) Faculty members should actively engage with alumni through social media platforms to collect detailed information, including current job status and designations.
- d) The IQAC was tasked with preparing data for the academic years 2021-22, 2022-23, and 2023-24, as well as the current academic year 2024-25.
- e) A comprehensive document highlighting the university's Best Practices and Unique Selling Points (USPs) should be prepared in alignment with the Binary Accreditation Framework (BAF).

19.04 Metric Wise Progress Report *(Binary Accreditation Framework)*

The IQAC presented a Metric-Wise Progress Report aligned with the draft Binary Accreditation Framework (BAF) as of June 19, 2024. This report offered a comprehensive analysis of the institution's current performance across the ten attributes outlined by NAAC. The members provided feedback on the identified attributes, noting a marginal improvement compared to the previous meeting. Positive progress was observed in areas such as the collection and analysis of feedback from stakeholders, compilation of student and alumni data, procurement of desktop and smart boards, and the publication of research papers.

The members of the IQAC recommended the following actions:

- a) The percentage of full-time teachers with Ph.D. /I.L.D. or equivalent qualifications should be increased up to 75% (Metric 2.2).
- b) More faculty members should participate in training programs offered by AICTE, UGC, ARPIT (Annual Refresher Programme in Teaching), and other statutory bodies (Metric 2.3).
- c) The university should adopt open-source software such as "Job Access with Speech" (JAWS) for Divyangjan, along with enhancing other related facilities (Metric 3.5).
- d) The university should encourage increased student participation in sports and other extended curricular activities (Metric 6.5).
- e) A report on the features of the SIMS portal, along with screenshots as evidence, should be prepared and submitted to the committee members for verification (Attribute 5).


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- f) Before registering for the accreditation process, the university should conduct an external academic and administrative audit to enhance its preparedness and improve IQAC metrics.

19.05 Other Information Items

The members informed the following points:

- a) The university should upload all committees and other information related to accreditation on the university portal.
- b) The university should actively and regularly monitor the e-Samadhaan portal.
- c) The university should plan to purchase sensor-based LED lights by 31st March 2024, aligning with green initiatives.


19.06 Any Other Items

Data on specific metrics, including budget and expenditure on heads such as research, IT, and governance matters, has been sought from HQs. The Registrar's Office is advised to review the request.

19.07 Date for the Next meeting

The date for the next IQAC meeting was tentatively decided for the last week of February 2025 and will be finalized in consultation with the Chairman and communicated accordingly.

The meeting concluded with a vote of thanks to the chair.


Dr. Ramesh Chand Ramola
Registrar
The ICFAI University
Dehra Dun