



Minutes of the 14th Meeting of the Internal Quality Assurance Cell (IQAC)

Minutes of the 14th Meeting of the Internal Quality Assurance Cell (IQAC) of the ICFAI University, Dehradun held on April 03-04, 2023 at 10:00 hrs. in Board room, IUD

Present:

Prof. (Dr.) Ram Karan Singh (Vice-Chancellor)	Chairperson
Brig. Rajiv Sethi (Retd.)	Registrar
Prof. (Dr.) Latha Pillai	Senior Advisor (ICFAI Group)
Dr. Tapan Kumar Chandola (Dean, ILS)	Member
Dr. Sanjeev Kumar (Incharge- ITS)	Member
Dr. Raghvendra Kumar Sharma (Associate Dean- IBS)	Member
Dr. Meena Bhandari (Head, IEd.S)	Member
Dr. Razit Sharma (NAAC Coordinator)	Member
Mr. Amit Kumar Bera (IQAC Coordinator)	Member
Dr. Puneet Kumar Gupta, (Research Coordinator, RDC)	Member
Mr. G. F. Chakravarthi (CoE)	Member
Dr. Ashish Kumar Singhal	Member
Dr. Sanjeev Malaviya	Member
Dr. Avishek Raj	Member
Dr. Rahul Berry	Member
Dr. Gaurav Bhandari	Member
Dr. Hansini Premi	Member
Dr. Mrigankshi Wilson	Member
Ms. Atulya Verma	Member
Mr. B. B. Thapa	Member

The Vice Chancellor welcomed the Prof. (Dr.) Latha Pillai (Senior Advisor, ICFAI Group) and also introduced her to all the members present in the meeting. The Board Members and all the invitees presided over the meeting. The following items were discussed, notified and approved.

1. Discussion was made on grade given in 2019 and reasons behind low grade.
2. Presentations by the registrar about the ICFAI University, Dehradun, points covered in the presentation are vision and mission of university, infrastructure facilities, Courses offered, number of students, SWOC analysis and future plans.

3. Presentation by the IQAC coordinator about the year of establishment, structure, composition of IQAC cell.
4. The Vice Chancellor told about the various facilities which were created in the University in last few years namely bus facility, water harvesting system, green initiative etc. Vice Chancellor also highlight about the progress made in the areas of research and innovation like publication of patents, providing University fellowship to full time research scholars. Steps taken towards empowerment of faculty members and role of industry professional and alumni in improving education eco-system.
5. Presentation by NAAC coordinator about the present status of NAAC accreditation and work done till date under different criteria's in last five years.
6. **Suggestions for Improvement given by Prof. (Dr.) Latha Pillai**

1. To create feedback link on the website.
2. Analysis of feedback on software.
3. Action/ information on feedback.
4. Introduction of short term value added courses.
5. To introduce new courses in every semester.
6. To specify student ratio more clearly.
7. To clearly bifurcate the category of students namely SC, ST.
8. Procedure to identify slow and fast learners.
9. To specify remedial classes in time table for improvement of slow learners.
10. Actions taken by the faculty to improve performance of slow learners.
11. Identify only those awards which are given to students on national or state level.
12. Mapping the student marks with CO and PO.
13. To develop fully automated examination system.
14. To formulate research policy.
15. To prepare document on research promotion.
16. To work towards extension and collaboration.
17. To develop international cell and to have international students.
18. To get alumni association registered.
19. To mail report to IQAC cell about the activities conducted by various department along with geo tag photos and source of funding.
20. Details of students going for higher studies.
21. To track students after completion of degree i.e. are they in job or doing any kind of higher degree.
22. Contribution by alumni.
23. Proper documentation about the meetings with action taken on minutes of meeting conducted in the past.
24. To set short term and long term goals for the university.

25. To conduct courses/ workshop on quality by IQAC.
26. Campus audit by external parties.
27. Establishment of centralised centre with well-established SOP's
28. Proper documentation by of each and every activities organised by specific centre.
29. To specify unique or best practices.

7. Closing Remarks by Prof. (Dr.) Latha Pillai

- a) To prepare question banks.
- b) To acquire software which helps in identify the mapping of questions with PO & CO
- c) To enhance the confidentiality of question papers.
- d) To prepare document on formation of evaluation committee.
- e) To establish procedure to solve student's grievances related to examination.
- f) To appoint external examiner for evaluation purpose.

Prof. (Dr.) Ram Karan Singh
Chairperson