

IUD/Reg/OfficeOrder/Revised2025/144

06-02-2025

## OFFICE ORDER

I am directed to inform you that for consideration of grievance of students at university level a Student Grievance Redressal Committee (SGRC) is hereby reconstituted as under, comprising of the following.

### **University Grants Commission (Redress of Grievances of Students) Regulations, 2023**

#### **1. Students Grievance Redressal Committee (SGRC) as per the UGC Guidelines:**

A complaint by an aggrieved student relating to the institution shall be addressed to the Chairperson, Students' Grievance Redressal Committee (SGRC) to be constituted at the level of institution as may be required to consider grievances of the students, with the following composition, namely:

S. No.	Category	Name of the Faculty	Designation	Contact No.	School
1.	<b>Category-A</b> A Professor- of the University as a Chairperson	Prof. (Dr.) Santanu Roy	Professor	9810958486	ICFAI Business School
2.	<b>Category-B</b> Four Professor/ Senior faculty members (one shall be female and other from SC/ST/OBC category)	Ms. Santoshi Shah	Assistant Professor	9760329636	ICFAI School of Pharmaceutical Sciences
		Dr. Meena Bhandari	Assistant Professor	9958080356	ICFAI Education School
		Dr. Sanjeev Kumar	Associate Professor	9149396498	ICFAI Tech School
		Dr. Rajiv Kumar Bhartiya	Assistant Professor	9795513929	ICFAI Law School
3.	<b>Category-C</b> A representative from among students to be nominated on academic merit/excellence in sports/performance in co-curricular activities- Special Invitees	Ms. Gayatri Sharma	Student	9548860400	ICFAI Law School

**Note:**

- i) The term of the Chairperson and members of the Committee shall be for a period of two years.
- ii) The term of the special invitee shall be of one years.

(iii) The quorum for the meeting including the Chairperson, but excluding the special invitee, shall be three.

(iv) In considering the grievances before it, the SGRC shall follow principles of natural justice.

(iv) The SGRC shall send its report with recommendations, if any, to the competent authority of the institution concerned and a copy thereof to the aggrieved student, preferably within a period of 15 days from the date of receipt of the complaint.

**2. Appointment of Ombudsperson for redressal of grievance of students of the university**

S. No.	Name of the Ombudsperson	Designation	Organization Name
1.	Prof. J.P. Bhatt (Retd.)	HOD (Zoology), Dean (life Sciences), HNB Garhwal University (A Central University), Srinagar Garhwal, Uttarakhand	HNB Garhwal University

  
**Registrar**

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